

Administration Commission
May Minutes 2017

Attendees:

John Peterson
Randy Haney
Joe Faeh
Pat Upton
Tom Biechler
Kathy Gergen-Mandel

Guests:

Jeff Hawkins
Dave Berg
Tom Neumann
Andy Lindquist

April Minutes 2017 were approved

Technology Committee update: Imagine IT on contract and progressing well.

Garage sale: We need volunteers. We also need a plan for removal of items at the end of the sale.

Cashier- Pat will assist

Advertising - Discussion of how the sale is being advertised in the community

Rosemount City Garage sale is also happening during this timeframe.

Buildings and Ground: Jeff Hawkins briefly spoke on repair/replace schedule. Set at \$120,000 per year. West side of church roof is having shingle issues. Bill Wilson is serving as on the lead of the roof issue. Air gap may be the issue. Leaking roof is also an issue. There may be a number of root causes. Bill will report to B&G Commission and then a follow up report to the Admin. Commission

Facilities Engineer: Great new addition. Doing well.

Four goals for 2016 have been met.

Goals for 2017-2018 need to be established. Each member will consider and bring 2-3 goal ideas to June meeting.

Security Committee: Created the security guide for St. Joe's. Additional work to be done on security in 2017-2018.

Discussion of the overall goal for 2017-2018. Supporting youth and family.

Financial Update: OSV campaign has met what was projected in first 4 months. Easter revenue was up. Capital campaign will be extended through end of Sept 2018. There will be communication to the parishioners regarding extension of campaign and consent to ongoing of electronic contributions to capital campaign beyond current expiration date.

Meeting closed.