

St Joseph Administration Commission



September 8, 2016

Present: Randy Haney, Pat Upton, Kathy Gergen-Mandel, John Peterson, Joe Faeh, Ola Spiess

Opening Prayer

Approval of June Minutes: Minutes of June meeting were approved.

2016-2017 Goals Review: No questions. Joe offered to create template to track goals using SMART.

Financial Development: John commented the committee continued to meet over the summer and have met with OSV, the envelope provider, for ways to increase giving. There is a need to let parishioner's know who is receiving the money or who is going to benefit from their contributions. Three other parishes, which experienced increased giving, have been surveyed with more research to be done. Example was shared of millennia's using apps and not envelopes. Randy stated "we need to make the invisible visible". Plan is to launch prior to year-end.

Building and Grounds (B&G): John mentioned their first meeting held 9/21/16. Scott K. and Bill Wilson are putting together a replacement and repair schedule for the upcoming years so money can be set aside and budgeted accordingly.

Wish List: John mentioned a wish list of needs for the parish does exist on the website but it is currently empty. The wish list contains small items that an individual or small group can fund. Randy mentioned a paper list does exist and we'll see about placing those items on the website.

Committee Liaisons: We will put together a list of all liaisons and attach with next month's minutes.

Security: John and Richard have provided the first draft copy to Randy. No walls or physical changes are being made at this time on either the church or school entrances. The school might have a greater need but not in the short term due to funding concerns. This committee needs volunteers.

Communication: This committee needs volunteers.

Cemetery: Broken Corpus was removed and buried on site. Per Father Paul, blessed objects can't be destroyed or disposed of. Scott has a lead on a new statue. It was discussed to put this on a wish list for funding and Kathy was going to run with obtaining donations.

Bulletin Article: Good to go for October.

Financial Update – We will end the year in the red. It is not significant. We are behind \$40,000 in regular giving, but also below spending estimates.

Other Items:

Kathy suggested we invited committee chairs to our commission meetings to build better relationships and increase the communication flow. Group agreed.

Closing Prayer:

