

Administration Commission

Minutes May 5th 2016

- Opening prayer
- Attendees: Richard Lawler, Ola Spiess, John Peterson, Joe Faeh, Kathy Gergen-Mandel, Randy Haney, Paul Cridlebaugh, Pat Upton
- April minutes were approved
- Introduction of new members joining us on the Administration Commission. Paul Cridlebaugh and Pat Lipton. Richard Lawler will continue on the Security Committee and is stepping down after completing his 3 year term.
- Email exchanges should be copied to Patty Stibal so all member of the Commission receive the communications.
- Building and Grounds Committee: John Peterson provided an update. Site plan process was approved in our last meeting. Other commissions were asked to assign a contact person who will provide John with desired future upgrades/improvements to the site. Very early stages. Bill Wilson and Scott Kaufman are developing a spreadsheet of capital improvements (by area) showing: item that may require improvement; expected lifetime of the item; year of anticipated improvement/replacement. Cost will be estimated in the spreadsheet. Financial Development committee will do planning for financial expenditures. Next meeting of Building & Grounds Committee scheduled for May 18, 2016.
- Joe Faeh- re-introduced Paul Essler (President of RAAA) to the Commission to continue discussion regarding renting the gym. RAAA would love to have access to the courts on our campus. Paul provided insight about the RAAA organization and the growth they are experiencing in their organization. They are in need of court space for volleyball and basketball. In addition to other facility partners, RAAA currents partners with two other religious facilities in the Rosemount community. Security is our issue. Other religious facilities provide a security person. Further assessment is needed to determine feasibility of this project. John Peterson will discuss with Building and Grounds Committee and they will provide a recommendation by July 31.

Thursday, May 5, 2016

- Security Committee: Continues to work on the security manual. Great deal of work yet to be done. This will be a multiple step development process that will involve both church and school staff review/reconciliation and recommendations.
- Cemetery Committee: Still waiting on developer to provide figures so we can move forward with fencing project.
- Financial Development Committee: Working to recruit new members. May 25th is next meeting. Former members of the financial development committee were contacted to determine their level of interest in rejoining. Four areas of concentration: Planned giving; contributions; grants; fundraising.
- Preschool: April 13, 2016 meeting was very informative and provided the opportunity to review the project in its entirety. Next Pre-school committee meeting is May 18 at 4pm.
- Communication Committee: We need new members for this committee.
- 150th Anniversary committee: City Planner has approved installation of banners by the building/sidewalks. 6 banners will go up. Need a church policy regarding signage for events. John Peterson proposes that we work with Building & Grounds to set the policy.
- Finances: We are close to budget year to date - fiscal year ending June 30. Working on next year budget.
- At our June meeting we will determine chairperson and Parish Council representative for coming year.
- Closing Prayer