

St Joseph Administration Commission



January 8, 2016

Present: Jerry Roth, Richard Lawler, Kathy Gergen-Mandel, John Peterson, Joe Faeh

Opening Prayer

Approval of December Minutes Minutes: Minutes of December meeting were approved with change.

Preschool Update: John P. updated the group on the progress of pre-school. John reported that most of the information says that pre-schools are good feeder schools into traditional k-8 schools. The Catholic School Center of Excellence is making a presentation at 7PM January 12th for interested folks.

Pre-School Summary Rev 2 was used as current status reference. This document will be updated when good construction estimates are known.

The Finance Committee's next meeting is January 19th. John and a representative from School commission will attend and present a package for review and discussion over the next month. A package will also be prepared for Security Committee, both of which need to approve prior to going to the Commissions. It appears that the new pre-school room could be a "safe room". This would be a big positive.

It was suggested that School join Admin at the February session to iron out any open questions. John will arrange this.

Building and Grounds Committee: John P reported first meeting met on November 18th. There has been no activity since. This committee needs to engage near-term issues (pre-school changes, etc) as well as the very important items: a 10-year repair / upgrade schedule and Master Site Plan

John will engage Jeff Hawkins and attempt to get the Committee energized.

Jim Hickie Proposal: Jim is a parishioner that runs a local telecommunications Company. He has proposed technology upgrades in the areas of Internet services and phone upgrades. The Technology has indicated that these upgrades are not needed. There is also an affordability question.

Jim was told earlier that his proposal was not affordable. He has contacted Fr. Paul on this, we need to get Father out of this loop. It was decided that Joe will contact Mr Hickie and the Technology folks, and get them to either the April or May Commission meeting. Meanwhile, Joe will get Hickie to suspend activity pending the Commission discussion.

Security Committee: Next committee meeting is January 20th.

A note of direction to the Security team, which spells out areas to address, will go to the Security Committee chair. Other Commissions have expressed concern in light of recent events and have asked for a status report. We need to set a date for the availability of a Security plan which can be communicated to the Council.

Cemetery Committee: We have some money in a CD that come available in March. We will listen to the Catholic Community Foundation on options to invest, and then make some decisions. This meeting is set for Monday, January 11th at 7:00 PM in room 101.

Financial Development: Chuck Wood joined our discussion at Ola's request. The Financial Development folks are tasked with developing strategies for addressing the long-term financial health of the Parish and funding the key drivers (Operations, repair / upgrade, etc). Jerry will address this area at our February session.

Other: The 150th Anniversary Committee has asked to install banners on some of the light poles near the 2 entrances from Biscayne Ave. John showed a pictorial concept. This is done by many faith communities as well as City of Rosemount (and other municipalities).

John asked to be the link to this committee to Admin. This was approved.

FEBRUARY FOCUS ITEMS:

- 1) Pre-school project w/ School Commission (John)
- 2) Financial Development (Jerry)
- 3) Building & Grounds update (John)